



Churchie.

Student Planner

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“THE MAKING OF MEN”

• Imagination • Discipline • Diligence • Preparation • Determination

Daily Study and Co-Curricular Planner

Time	Monday	Tuesday	Wednesday	Thursday	Friday		Saturday	Sunday
05.00 – 06.00						08.00 – 09.00		
06.00 – 07.00						09.00 – 10.00		
07.00 – 08.00						10.00 – 11.00		
15.30 – 16.30						11.00 – 12.00		
16.30 – 17.30						12.00 – 13.00		
17.30 – 18.30						13.00 – 14.00		
18.30 – 19.30						14.00 – 15.00		
19.30 – 20.30						15.00 – 16.00		
20.30 – 21.30						16.00 – 17.00		
21.30 – 22.30						17.00 – 18.00		

Term Planner:

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Notes / Reminders


Goal Chart

Subject	Previous Result	Aim	Strategy

Student Timetable

Period	Monday	Tuesday	Wednesday	Thursday	Friday
Odd Week					
Period 1					
Period 2					
Period 3					
Period 4					
Period 5					
Period 6					
Even Week					
Period 1					
Period 2					
Period 3					
Period 4					
Period 5					
Period 6					

EXPLAINING THE STUDENT WALL PLANNER



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Notes / Reminders

Goal Chart


Subject	Previous Result	Aim	Strategy
English	B	B+	Submit complete drafts
Maths	C+	B	Complete MB Homework first each night
Chemistry	B-	B+	Develop better written notes during unit
Mod. Hist	B+	A-	Spread out research more evenly
Japanese	B+	A-	Practice speaking skill more
Music	A-	A	Give more attention to composing task
RE	C	B	Plan out essay response before writing


Student Timetable

Period	Monday	Tuesday	Wednesday	Thursday	Friday
Odd Week					
Period 1	EN	CH	MU	MB	MU
Period 2	MB	PL	MB	JA	RE
Period 3	CH	EN	EN	MH	MU
Period 4	MH	MH	EN	Year Assembly	MU
Period 5	JA	MB	CH	EN	CH
Period 6	MU	JA	MH	PL	JA
Even Week					
Period 1	EN	CH	MU	EN	MH
Period 2	CH	CH	MB	MU	MH
Period 3	JA	JA	MH	MB	EN
Period 4	MU	JA	PL	MB	JA
Period 5	MB	RE	EN	JJA	CH
Period 6	MH	MU	CH	MH	MB

Term Planner: ☐

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1.							
2.						Cricket	
3.	MH Inquiry Log Due				English Draft Due	Cricket	House Chapel
4.			MH Draft Due		English Final Due	Cricket	
5.	MH Final Due	Clem EEI Draft		Chemistry EEI Due		Cricket	Service - HY
6.		Japanese Test		Maths Assign.	Japanese Test	Cricket	Service - HY
7.						Cricket	
8.	English Orals	English Orals			RE Test	Cricket	
9.	←		EXAM WEEK				→
10.		Alternate Program			Cricket Dinner		

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See reverse side

Organisation

- Write down my home work every lesson.
- Pack my school bag the night before, to make sure I remember all my equipment.
- Clean my locker out twice a term.

Co- curricular

- Improve my endurance and fitness this season.
- Practice a musical instrument five times per week.
- Try something new.

Service

- Find somewhere outside my comfort zone where I can help and do service for the School or community.

Tips for Getting Organised

1. Tidy your locker

- Keep your locker tidy and it will be much easier to stay organised! Clean out your locker twice a term.
- Mark your clean-up dates on your Planner.

2. Create a study space

- You need:
- your own desk which you should keep tidy.
 - a quiet place to study, away from distractions (computer, phone, TV).
 - somewhere to place this Student Wall Planner (e.g. on the fridge in the kitchen).
 - a comfortable chair with good back support.
 - a lamp or light that falls on your books and does not shine in your eyes.
 - a book shelf for resources.

3. Write everything in your Programme Book

- At the start of each week, fill in all of your lessons for each day.
- Chunk your assignments in to smaller segments and set deadlines.
- Start assignments as soon as you receive them.
- Reward yourself once you have achieved your goals.

How to Set a Study Timetable

Step 1

List all the following activities

- Regular weekly activities (sport training, music lessons, etc.).
- Family evening meals.
- Travel to and from school, training, etc.
- Specific TV shows you always watch – consider recording these for viewing in free time.
- Any other items that are part of your weekly schedule.

Step 2

- Estimate the time you need for each activity and write it in.
- Write homework and study sessions on the Planner. Make sure you schedule home work and study at times when you know you are at your best, and don't stay up too late!
- Make sure you allow enough time for recreation and relaxation.

Tips to Help Avoid Procrastination

- Set a deadline for each task - tasks without deadlines can be put off indefinitely.
- Set rewards for completing tasks - ensure the rewards match the level of difficulty.
- Ask someone to check occasionally that you are staying on task.
- Technology can be a major distraction for students and the cause of much procrastination. Place all items of distraction away when attempting tasks that can be challenging.
- Tackle the more difficult tasks first, when you have the most motivation and energy.

What is Home Learning?

Home Learning is Homework plus Study

- Note taking
 - Activities set by your teacher
 - Science experiment write ups
 - Essays
 - Timelines
 - Working on assignments
 - Completing set problems
 - Doing set research
- Note making
 - Making summary notes
 - Actively reviewing recent work
 - Preparing for tests and examinations
 - Making Mind Maps™, chart sortables
 - Reviewing previous topics
 - Attempting past test questions
 - Ticking the study time squares on your Wall Planner

Ideas on How to Prioritise

1. Look at your goals and do the most important and urgent things first.
2. Organise your tasks according to when they are due.
3. Create a 'ToDo' list in the *Notes / Reminders* box with tasks in order of priority.
4. Start assignments as soon as you receive them.

How to Use the Student Wall Planner

Use non-permanent or fine whiteboard marker only.

At the start of each term:

1. Fill in your *My Student Timetable*.
2. On the *My Term Planner*, write in due dates for assessment tasks and assignments; write in exam weeks; mark any public holidays, etc.
3. On the *My Daily Home Learning and Study Routine*, write in all your sporting and family commitments, and work out when you will do your home learning / study each week.
4. Set goals and objectives for the term and write them in the *My Goals and Study Record* box; list one key strategy for each goal.
5. Each week, use the *My Daily Home Learning and Study Routine* or *Notes / Reminders* section to prioritise tasks. When you have finished tasks, cross them out or rub them out.

How to Set Goals and Objectives

Take some time to reflect:

- What do I want to experience at school?
- How can I turn goals or objectives in to reality?
- What is my personal best in each subject?
- What do I want to achieve?
- How do I cope with setbacks?
- How can I apply my School motto / values to my life?
- Which attributes do I need to particularly focus upon?
- What can I dare to do this year?

When you have reflected, make some notes.

Here are some examples of types of goals that might suit you. Choose your main goals, may be one from each area to start:

Personal

- Get to know at least two new students this term.

Academic

- Improve my writing by practicing extended responses.
- Revise units of work when I finish them.
- Seek assistance from teachers when needed.



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