



ST PAUL'S COLLEGE

792 Grand Junction Road
 Gilles Plains, South Australia 5086
 Telephone +61 8 8266 0622
 Facsimile +61 8 8266 0486
 Email email@stpauls.sa.edu.au
 ABN: 69 060 056 639 CRICOS: 00824D

www.stpauls.sa.edu.au

FAITH
 RELATIONSHIPS
 EXCELLENCE
 DIVERSITY

STUDENT PLANNER

TERM PLANNER

Week	Monday	Tuesday	Wednesday	Thursday	Friday
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

STUDENT TIMETABLE

Period	Monday	Tuesday	Wednesday	Thursday	Friday
Pastoral Care					
Lesson 1					
Lesson 2					
Lesson 3					
Lesson 4					
Lesson 5					
Lesson 6					
After School					

STUDENT HOMEWORK PLANNER

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

GOAL CHART

Subject	Term 1		Term 2		Term 3		Term 4	
	Goal	Achieved	Goal	Achieved	Goal	Achieved	Goal	Achieved

TEACHER CONTACTS

Teacher	Email



ST PAUL'S COLLEGE

How to use the St Paul's College Planner

Use non-permanent or fine whiteboard marker only.

At the start of each term:

- 1 Fill in your school timetable
- 2 On the Student Homework Planner, write in due dates for assessment tasks and assignments; write in exam weeks; mark any public holidays etc.
- 3 On the Student Homework Planner, write in all your sporting and family commitments, and work out when you will do your homework/study each week.
- 4 Set goals and objectives for the term and write them in the Goal Chart.

Term Planner

The Term Planner is a key tool to keep yourself aware of time management as your assessments approach. The term planner is where you write down all the important assessment dates for the term.

Examinations, assignments, excursions, orals, projects, rehearsals etc. are the sort of events that can be organised in this section. After you fill in the dates of the various weeks of the term, this gives you a sound overview of what is coming up each week and should help you avoid the last minute panic that normally occurs when you discover that you have a major project due in three days and there are also another 101 things to do!

The Student Planner is not the place to write in social events or birthdays as this practice may unnecessarily clutter up the section. When the current term is over simply wipe the information clear and begin to fill in next term's assessment items.

How to use the Student Homework Planner

Step 1

List all the following activities:

- Regular weekly activities (sports training, orchestra rehearsal, music lessons etc)
- Family evening meals
- Travel to and from school, training etc
- Specific television shows you always watch – consider recording these for viewing in free time
- Any other items that are part of your weekly schedule

Step 2

- Estimate the time you need for each activity and write it in
- Write homework and study sessions on the planner. Make sure you schedule homework and study at times when you know you are at your best, and don't stay up too late!
- Make sure you allow enough time for recreation and relaxation

The Goal Chart

Successful people set goals for themselves. The goal chart is a place where you can list your subjects and the previous results (grades, % or outcome levels) achieved in them. These should be looked at as a constant reminder that there is always some room for improvement.

Now think about the results (grade, % or outcome level) you want to aim for in this term/semester. If you are capable of a better performance then write in some realistic results you wish to achieve in each subject. Your goal should be to do better each time unless your results are perfect.

Set your goals so that you make your improvements in steps and not one unrealistic jump. The difference between a 'B' and a 'C' (or an improved grade or outcome level) in some of your subjects is likely to be a case of being a little more organised and having spent some time with your teacher to investigate clear strategies to make improvements with your next assessment.

If unsure of the type of goals to set then your teachers and parents are the people to ask.

What is Homework?

Homework includes these activities:

- Activities set by your subject teacher
 - Revising work covered that day
 - Reading ahead in the text book
 - Research and reading for an assessment task
 - Working on an assessment task
 - Reading a novel
 - Studying for a test
 - Creating a mind map of key information about a topic
 - Making study notes to prepare for exams
- There is no such thing as "no homework"

Ideas on How to Prioritise

- 1 Do the most important and urgent things first. Look at your goals to make sure you are doing what is important.
- 2 When is it due? Organise your tasks according to when they are due.
- 3 Split big tasks into smaller sections and complete them over a few sessions.
- 4 Do hard things first. Study those subjects you find difficult first, rather than leaving them until last.

Destress

Relaxed learners are more effective and happier!

When you are studying, take one minute each hour to de-stress your body.

- Close your eyes
- Relax your muscles
- Take three slow, deep breaths
- Open your eyes



ST PAUL'S COLLEGE

792 Grand Junction Road
Giles Plains, South Australia 5086
Telephone +61 8 8266 0622
Facsimile +61 8 8266 0486
Email email@stpauls.sa.edu.au
ABN: 69 060 056 639 CRICOS: 00824D

www.stpauls.sa.edu.au

TERM PLANNER					
Week	Monday	Tuesday	Wednesday	Thursday	Friday
1					
2				Maths Test	
3			Info Night	PLP - Goals	
4		PLP Assignment			Science Test
5	Critical Reading Test			English Essay	
6	Public Holiday		History Essay	Maths Test	
7			Oral - History		
8			Sports Day		
9				Maths Test	
10					
11				End of Term	

STUDENT TIMETABLE					
Period	Monday	Tuesday	Wednesday	Thursday	Friday
Pastoral Care					
Lesson 1					
Lesson 2					
Lesson 3					
Lesson 4					
Lesson 5					
Lesson 6					
After School					

STUDENT HOMEWORK PLANNER							
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		PLP	Maths	English	Science		
	Maths	Religion	History	PE	English		
	English	Maths		Maths	History		
		Science	Science	Work			
	PLP	Design	English	Work			
				Work			

GOAL CHART								
Subject	Term 1		Term 2		Term 3		Term 4	
	Goal	Achieved	Goal	Achieved	Goal	Achieved	Goal	Achieved
Maths	B	C	B	B	A	B	A	A
English	C	C	B	C	B	B	B	B
Science	A	A	A	A	A	B	A	A
History	A	B	B	B	B	B	A	A
PE	A	A	A	A	A	A	A	A
Design	A	A	A	A				

TEACHER CONTACTS	
Teacher	Email

A CATHOLIC SCHOOL FOR BOYS IN THE EDMUND RICE TRADITION

© Copyright - Success Planner Pty Ltd

We recommend Lumocolor non-permanent pens

FAITH
RELATIONSHIPS
EXCELLENCE
DIVERSITY

STUDENT
PLANNER



© Copyright 2011
Success Planner Pty Ltd
Website: www.successplanner.com.au
Email: mark@successplanner.com.au